



St. Catherine's CE

Primary School

Mobile Phone Policy

Reviewed: Spring 2014, Spring 2016, Summer 2018

Next review: Summer 2021

Learn Together, Shine Together



While we fully acknowledge a parent's right to allow their child to bring a mobile phone to school, St. Catherine's Primary School discourages pupils from bringing mobile phones to school on the grounds that they are valuable and may be lost or stolen.

Where parents allow children to bring a mobile phone to school, they do so entirely at their own risk. The school accepts no responsibility for any loss or damage whilst the phone is on school premises.

Where a pupil does bring a mobile phone to school, the phone must remain switched off during the school day and may not be used, for any purpose, on school premises, grounds or during off-site school activities (such as school swimming or sports activities). The only exception to this would be with the express approval of a member of school staff. The Head Teacher may, at their discretion, allow any member of staff to approve such requests or may nominate a specific person to consider such requests.

Should parents need to contact pupils, or vice versa, this should be done following the usual school procedures: via the school office.

Where a school pupil is found by a member of staff to be using a mobile phone, as above, for any purpose, the phone will be confiscated from the pupil and returned only to the parent, guardian or carer.

If a pupil or member of staff is found taking photographs or video footage with a mobile phone of either other pupils or teachers, this will be regarded as a serious offence and disciplinary action will be taken according to the school's Discipline Policy.

The school will treat breaches of this policy as they would treat any other breach of school rules or staff discipline policy.

Staff are not permitted to use mobile phones whilst carrying out any duty that involves supervision or contact with children (with the exception of trips and visits where their use is permitted to facilitate the health and safety of the members of the party).

All adults on the school site must have their mobile phone switched off or on silent and must be stored out of sight

This policy applies to all aspects of the school, including out of hours provision (e.g. After School Club and clubs run by staff and outside providers).